

Open Report on behalf of Executive Director Resources and Community Safety

Report to:	Audit Committee
Date:	26 September 2011
Subject:	Work Plan

Summary:

This Report provides the Committee with information on progress on agreed actions and its work plan up to December 2011.

Recommendation(s):

- Review the progress of agreed actions in Appendix A, and
- Review the work plan set out in Appendix B and identify any changes.

Background

- 1.1 An agreed action plan has been pulled together to help the Committee keep track of actions agreed during meetings or workshops (see Appendix A).
- 1.2 A work plan has based on the core activities of the Committee as set out in its terms of reference and best practice (see Appendix B).
- 1.3 The Committee reviewed it's work plan in July 2011 – A revised work plan will be presented at the 14th November 2011 meeting.

Conclusion

- 2.1 The work plan helps the Committee monitor its work programme and keep track of areas it requires further work and / or assurance.

Consultation

a) Policy Proofing Actions Required

Not applicable

Appendices

These are listed below and attached at the back of the report	
Appendix A	Agreed Actions
Appendix B	Work Plan to September 2011

Background Papers

The following background papers as defined in the Local Government Act 1972 were relied upon in the writing of this report.

Document title	Where the document can be viewed
N/A	

This report was written by Lucy Pledge, who can be contacted on 01522 553692 or lucy.pledge@lincolnshire.gov.uk.